

MAHARSHI DAYANAND UNIVERSITY ROHTAK
VIVEKANANDA LIBRARY

TENDER NOTICE

Quotations for subscription of foreign journals are invited from the Indian Subscription Agents/Vendors. You are advised to file your quotation **by 30.08.2013 upto 5.00 p.m.** failing which quotation will not be entertained. **Terms and Conditions and list of journals** may be downloaded from the University Website (www.mdurohtak.ac.in). In case of any inquiry, please contact the undersigned at e-mail malikasha58@gmail.com or mobile no 09416858988.

LIBRARIAN

LIST OF FOREIGN JOURNALS

Sr. No.	Name of the Journal	Periodicity	Publisher	Approx. Price in Rs.
Biochemistry & Genetics				
1	Biotechnology and Applied Biochemistry	M	Portland Customer Services, PO Box 32, Commerce Way, Calehester CO2 8 HP, UK	41400/-
2	Heredity	M	Nature Publishing Group, Houndmills, Basingstoke, Hampshire RG21 6X5, UK	51175/-
Bio Sciences				
3	Plant and Cell Physiology	M	Oxford University Press, Great Clarendon Street, Oxford OX2 6DP, UK	53945/-
Food & Technology				
4	Food Reviews Internationale	Q	National Westminster Bank Plc.,UK	102500/-
5	International Jnl. of Food Properties	8/YEAR	Taylor & Francis, Philedelphia	118200/-
6	International Jnl. of Food Sc. & Tech	M	Manchester Food Research Centre, Manchester	169075/-
Chemistry				
7	Journal of Heterocyclic Chemistry	M	John Wiley, 111 River St., Hoboken NJ 07030-5774, USA	71800/-
8	Journal of Organic Chemistry	FN	American Chemical Society 1155, 16 th St. N.W., Washington DC	178190/-
9	Synlett	20/year	Georg Thieme Verlag KG, Postfach 30 11 20, D-70451, Stuttgart, Germany	111290/-
10	Synthesis	FN	-do-	165200/-
Computer Science				
11	International Jl. Of Dataware Housing and Mining	Q	IGI Global Customer Service, 70IE, Chocolate Avenue, Hershey, PA 17033-1240, USA	32090/-

12	IEEE Trans. onSoftware Engg.	BM	IEEE Computer Society, IEEE Corporate Office, Three Park Avenue, 17 th Floor, New York, NY-100165997	116430/-
Economics				
13	American Journal of Agricultural Economics + Applied Economic Perspective Policy	5/year	555 E Wells St. Suite 1100, Milwaukee, WI, 53202, USA	45122/-
14	American Economic Review	All Parts	American Economic Association	28950/-
15	The Developing Economics	Q	Wiley Blackwell Publishing Asia Pvt.Ltd., 155 Cremorne Street, Richmond, Victoria 3121, Australia	15351/-
16	Economic Development and Cultural Change	Q	University of Chicago Press, Journals Division, P.O.Box 37005, Chicago, USA	17700/-
17	The Economic Journal & Econometrics	Q	Wiley Blackwell Publishing, 9600, Garsington Road, Oxford, OX 42 DQ USA	16540/-
18	The Journal of Development Studies	10/year	Routledge (Taylor & Francis Group), 4, Park Square, Milton Park, Abingdon, Oxfordshire, OX 14, 4RN, UK	95675/-
19	Journal of Monetary Economics	8/year	Elsevier, Radarweg, 29, 1043 NX, Amsterdam, The Netherland	137647/-
20	Race and Class	Q	Sage Publications, 2455, Teller Road,thousand Oaks CA 91320, USA	23190/-
21	World Development	M	Elsevier, 360 Park Avenue South, New York, NY-10010-1710, USA	162665/-
Education				
22	British Journal of Education Studies	Q	Blackwell Publishing, 9600 Garsington Road, Oxford, OX4 2DQ, UK	55720/-
23	Educational Research	Q	Routledge (Taylor & Francis Group), 4 Park Square, Milton Park, Abingdon, Oxfordshire, OX14 4RN, UK	33130/-

24	Journal of Education Research	6/year	Heldref Publications, 1319 Eighteenth Street, NW, Washington, DC 20036-1802, (202) 296-6267, USA	15560/-
Engineering & Technology				
25	International Journal of Applied Science and Computations	BA	Institute of Applied Science and Computations, 1106 Timberlane Drive, Charleston, Illinois-61920,	10650/-
26	Journal of Manufacturing Science & Engineering	BM	American Society of Mechanical Engineers, 3 Park Avenue, New York, NY-10016, USA	31840/-
English				
27	CLA Journal	Q	College Language Association, Dr. Yakini B. Kamp, P.O. Box 38515, Tallahassee, FL 32315	4800/-
28	Contemporary Litt.	Q	Journal Division, University of Wisconsin Press, 1930 Monroe Street, 3 rd Floor, Madison, 537112059	12420/-
29	Modern Drama	Q	University of Toronto Press, 5201 Dufferin Street, Toronto, Ontario M3H 5T8, Canada	6980/-
30	Studies in American Jewish Literature	BA	The Pennsylvania State University Press, 820 N. University Drive, USB1, Suite C, University Park, PA16802	7050/-
31	Shofar: Interdisciplinary Journal of Jewish Studies	Q	Purdue University Press, PO Box 338, Ashland, OH 44805, USA	6200/-
Fine Arts				
32	Asian Art News	BM	Asian Art Press (International) Ltd., 1 Lower Ground Floor, 28 Arbuthnot Road, Central Hong Kong, Hong Kong.	3720/-
33	Arts News Magazine	10/YEAR	Art News, 48 West 38 th Street, New York, NY 10018	4300/-
Generalia				
34	Journal of Academic Librarianship	BM	Elsevier, Radarweg 29, 1043 NX Amsterdam, The Netherlands	22740/-
35	Nature	W	Nature Publishing Group (Subsidiary of Mcmillan Publishers), Macmillan Building, 4, Crinal St, London, N1, 9XW, UK	163600/-

36	Science	W	American Association for Advancement of Science, 1200 New York Avenue, NW, Washington DC 20005, USA	68020/-
Geography				
37	Antipode	5/year	Blackwell Publishers, 9600 Garsington Road, Oxford OX4 2DQ, UK	11785/-
38	Area	Q	AREA, Journal Customer Services, John Wiley & Sons Inc, 350 Main St., Malden, MA 021485020	22740/-
39	Asian Profile	BM	Asian Research Service, P.O.Box 32631, Richmond, B.C. Canada V6X3LO	16690/-
40	Canadian Geographers	Q	John Wiley, 111 River St., Hoboken NJ 07030-5774, USA	31790/-
41	Environment & Planning D: Society & Space	BM	Pion Ltd., 207 Brondesbury Park, London NW2 5JN, UK	33275/-
42	Focus on Geography	Q	American Geographical Society, 120, Wall Street, Suite 100, New York, NY-10005-3904, USA	5630/-
43	Geography	3/year	Geographical Association, 160, Solly Street, Sheffield, S	8320/-
44	Political Geography Quarterly	Q	Pergamon Press, Boulevard Langford Ln, East Park, Kidlington Oxford, OXB IGB, UK	91440/-
45	Progress in Human Geography	B	Sage Publications, 1 Oliver's Yard, 55 City Road, London ECIY ISP, UK	51680/-
46	Tijdschrift Voor Economische Social Geography	5/year	Blackwell Publishers, 9600, Garsington Rd, Oxford OX4 2DQ, UK	32050/-
47	Transactions of the Institute of British Geographers	Q	Royal Geographical Society & Institute of British Geographers, 1 Kensington Square, London SW7 2AR, UK	43520/-
History				
48	Archaeology	6/year	Archaeological Institute of America, 36-36 33d St., Long Island City, NY-11106, USA	1550/-

49	Journal of Peasant Studies	Q	Taylor & Francis, 4 Park Square, Milton Park, Abingdon, Oxon, OX14 4RN, UK	45435/-
50	Modern Asian Studies	6/year	Cambridge University Press, The Edinburgh Building, Shaftesbury Road, Cambridge CB2 8RU, UK	31510/-
Hotel & Tourism Management				
51	Annals of Tourism Research	Q	Pergamon Press, Boulevard Longford Ln, East Park, Kidlington, Oxford OXB 1GB, UK	55255/-
52	International Jl. of Hospitality Mgt.	Q	-do-	56340/-
53	Tourism Management	6/year	-do-	95315/-
Journalism				
54	Communication Research	6/year	Sage Publications, 2455 Teller Road, Thousand Oaks, CA 91320, USA	57375/-
55	Visual Communications	Q	-do-	38065/-
Law				
56	Australian Law Journal	M	LBC Information Services, 100, Harris St., Pyrmont, NSW 2009, Australia	77470/-
57	Columbia Law Review	8/year	Columbia Law Review Association, 435W 116th St., New York, NY-10027, USA	3620/-
58	Harvard Law Review	8/year	Harvard Law Review Association, Gannett House, Cambridge, MA 02138	10340/-
59	Journal of Legal Education	Q	Association of American Law Schools, 1201, Connecticut Ave NW, St. 800, Washington DC20036-2605	2845/-
60	Modern Law Review	6/year	Blackwell Publishers, 108, Cowley Rd., PO Box 805, Oxford OX4 1FH, UK	24140/-
61	Public Law Review	Q	LBC Information Services, 100, Harris St., Pyrmont, NSW 2009, Australia.	42445/-

Management & Commerce				
62	Academy of Management Review	Q	Academy of Mgt., Pace University, PO3020, Briarcliff Manor, NY10510820 USA	9820/-
63	Academy of Management Journal	BM	-do-	9820/-
64	Academy of Mgt. Perspective	Q	-do-	8320/-
65	Advertising Age	W	Crain Communications, 360 N, Michigan Avenue, Chicago, IL 60601-3806, USA	21660/-
66	Advances in Developing Human Resources	6/year	Colorado State University, School of Education, College of Applied Human Sciences, 227 Education Building, Fort Collins, CO 80523-1588, USA	7845/-
67	Asian Journal of Management Cases	BA	Sage Publications, 2455 Teller Road, Thousand Oaks, CA 91320, USA	1405/-
68	Business Ethics	Q	Business School, University of Huddersfield, Queens Gate, Huddersfield, HD1 3DH, UK	10095/-
69	California Management Review	Q	University of California, Hass School of Business , F501, # 1900, Berkeley, California 94720-1900, USA	12250/-
70	Group & Organizational Management	6/year	Sage Publications, 2455, Teller Road, Thousand Oaks, CA 91320, USA	59750/-
71	Harvard Business Review	M	Harvard Business School, 60 Harvard Way, Boston, MA 02163 617-783-7410, USA	3875/-
72	HRD Review	Q	Sage Publications, 2455, Teller Road, Thousand Oaks, CA 91320	7380/-
73	Journal of Management	6/year	-do-	12115/-
74	Journal of Management Studies	8/year	Blackwell Publishing, 9600, Garsington Road, Oxford OX4 2DQ	134855/-
75	MIT Sloan Management Review	Q	MIT Sloan School of Management, 77 Mass Ave., E 60-100, Cambridge, MA 02139-4307 USA	13905/-

76	Organizational Dynamics	Q	Cox School of Business, Southern Methodist University, Dallas, TX 7520333, USA	16280/-
Mathematics				
77	Bulletin of Seismological Society of America	BM	Seismological Society of America, Suite 201, Plaza Professional Building, El Cerrito, California-94530-4003, USA	33600/-
78	International Jl. of Math & Math. Sc.	M	Deptt. of Mathematics, Education, Kyungnam University, Masan Kyungnam, 631701	51430/-
79	Jnl. of Math. Analysis & Application	BM	Elsevier Radarweg 29, 1043 N X Amsterdam, Netherlands	446540/-
80	Wave Motion	8/year	-do-	75210/-
Military Science				
81	Janes Defence Weekly	W	Jane's Information Group, Sentinel House, 163, Brighton Rd, Coulsdon, Surrey CR5 2YH, United Kingdom	38230/-
82	The Military Balance	A	Oxford University Press, Great Clarendon St. Oxford, OX2 6DP, United Kingdom	29255/-
83	Security Dialogue	6/yea	Sage Publications., 6, Bonhill St., London, EC2A 4PU, United Kingdom	55880/-
Pharmaceutical Sciences				
84	Drug Dev. & Industrial Pharmacy	M	Informa Healthcare, Telephone House, 69-77, Paul Street, London, EC 2A 4LQ, UK	251310/-
85	Jnl. of Pharmacy & Pharmacology	M	Pharmaceutical Press, RPS Publishing, 1, Lambeth High Street, London, SE1 7JN, UK	112940/-
86	Pharmaceutical Biology	M	-do-	208980/-
87	Planta Medica	15/year	Georg Thieme Verlag KG, Postfach 30 11 20, D-70451, Stuttgart, Germany	111320/-
Physics				
88	Canadian Jl. of Physics	M	NRC Research Press, 1200 Montreal Road, Building M-55, Ottawa, ON KIA OR6, Canada	52980/-

89	Physics Today	M	American Institute of Physics, 2, Huntington Quadrangle, Melville, NY-11747-4502, USA	46060/-
Political Science				
90	Comparative Political Studies	M	Sage publications, 2455, Teller Road, Thousand oaks, CA, 91320, USA	74070/-
91	International Pol. Sc. Abstracts	6/year	Association Internationale de Science Politique (International Political Science Association), 27, Rue Saint Guillaume, 75337, Paris, Cedex 07, France	40920/-
92	Politics and Society	Q	-do-	47760/-
Psychology				
93	Journal of Applied Psychology	6/year	American Psychological Association, 750, 1 st Street, NE, Washington, DC 20002-4242, USA	54790/-
94	Journal of Experimental Psychology (General)	Q	-do-	26520/-
95	Journal of Personality & Social Psychology	M	-do-	110665/-
96	Psychological Bulletin	6/year	-do-	50500/-
97	Psychological Review	Q	-do-	41400/-
Public Administration				
98	International Review of Administrative Sciences	Q	Sage Publications, 1, Oliver's Yard, 55 City Road, London EC1Y 1SP, United Kingdom	57220/-
99	Public Administration	Q	Blackwell Publishers, 9600, Garsington Road, Oxford OX4 2DQ, UK	84560/-
100	Public administration Review	6/year	John Wiley, 111, River Street, Hoboken, NJ-070305774, USA	44245/-

Sociology				
101	Asian Women	Q	Research Institute of Asian Women, 717 Sunhion Hall, Sookmyung Women's University, 52 Hyochangwongill, Tongsan-gu, Seoul, South Korea	6200/-
102	Current Sociology	6/year	Sage Publications, Oliver's Yard, 55 City Road, London, EC1Y 1SP, UK	71090/-
103	European Journal of Development Research	5/year	Palgrave Macmillan, Brunel Road, Houndmills, Basingstoke, Hampshire RG21 6XS, UK	40920/-
104	International Sociology	6/year	-do-	51090/-
105	Sociological Review	Q	Blackwell Publishing, 350, Main Street, Malden, MA 02148, USA	38770/-
Statistics				
106	Communication in Statistics (Series A Theory & Methods)	2/year	Taylor & Francis, LLC, 325, Chestnut Street, Suite 800, Philadelphia PA 19106, US	487010/-
107	IEEE Transactions of Reliability	Q	Instt. of Electrical & Electronics Engineers, 3 Park Avenue, 17th Floor, New York NY-10016-5997, USA	31865/-
108	Jnl. of Applied Probability & Statistics		Deptt. of Mathematics & Computing University of Southern Queensland Toowoomba, Old. 4350, Australia	5375/-
109	Journal of Applied Probability	Q	Applied Probability Trust, School of Mathematics, University of Sheffield, Sheffield, S. York 53, 7RH, UK	17310/-
110	Operation Search	BM	Instt. for Operations Research and the Mgt. Sciences. 7240 Parkway Drive, Suite 300, Hanover, Maryland 21076, USA	35200/-

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK
VIVEKANANDA LIBRARY**

Subject : Invitation for quotations for appointment of Indian Agent for supply of foreign journals during 2014, 2015 and 2016

Sealed quotations/tenders are invited from the publishers/exclusive distributors/authorized dealers/suppliers for the items detailed below:

S.No.	Name & specifications of the Item	Quantity
1.	Foreign journals (List enclosed)	110

Terms and conditions

1. TIME AND DATE FOR RECEIPT AND OPENING OF THE QUOTATIONS:

The quotation must reach **The Office of the University Librarian, Vivekananda Library, M.D. University, Rohtak -124001 (Haryana) on or before 30.08.2013 upto 5.00 P.M.** Quotations can also be handed over personally to the office of the University Librarian, M.D. University, Rohtak on or before the stipulated date and time. Quotations received after due date and time shall be rejected outrightly. The University shall not be responsible for any postal or transit delay. Quotations shall be **opened in the Committee Room of Vivekananda Library, M.D. University, Rohtak on 02.09.2013 at 12.30 p.m.** If 02.09.2013 is declared as a holiday due to some exigencies, the quotations shall be opened on the next working day at the same time and venue. The quotees or their authorized representative, at their own cost, shall be allowed to be present at the time of opening of quotations.

2. THE NUMBER OF JOURNALS MAY INCREASE OR DECREASE BY 20%.

3. TECHNICAL AND FINANCIAL BIDS:

The quotees shall submit technical and financial bids, separately. Both the bids shall be sealed in separate envelopes. Both the sealed envelopes containing technical and financial bids shall then be sealed in the third envelope. Following must be superscripted on the sealed envelopes:

Envelope containing technical bid only:

“TECHNICAL BID FOR SUPPLY OF FOREIGN JOURNALS- 2014, 2015 & 2016”

Envelope containing financial bid only:

“FINANCIAL BID FOR SUPPLY OF FOREIGN JOURNALS- 2014, 2015 & 2016”

Envelope containing both technical and financial bids:

“TECHNICAL AND FINANCIAL BIDS FOR SUPPLY OF FOREIGN JOURNALS- 2014, 2015 & 2016”

The quotation/tender without superscription on envelopes will not be entertained.

4. VALIDITY OF QUOTATION:

The quotation must be valid for a period of atleast three months from the date of its opening.

5. DISCOUNT:

State a uniform rate of discount for all the three years i.e. 2014, 2015 and 2016.

6. EXCHANGE RATES:

Bank Exchange Rates on the date of billing shall be applicable.

7. TRANSMISSION OF SUBSCRIPTION:

The Agent shall make advance payment, on behalf of the Vivekananda Library, M.D.U., Rohtak to the publishers from the Agency's account on the receipt of confirmed orders, and subsequently submit their invoices along with remittance proof for reimbursement. Re-imbusement shall be made as early as possible but not later than 30 days, if the invoice (s) is/are in order in all respects.

8. ONLINE SERVICE/INTERNET ACCESS:

In case, the publisher(s) offer **FREE** online access with print subscription to their journals, the Agent shall provide IP address (s) to the Vivekananda Library, M.D. University, Rohtak for availing of free online access facility.

9. PLACE, FREQUENCY AND MODE OF SUPPLY:

The journals shall be delivered at Vivekananda Library, M.D. University, Rohtak or offices located at outstations as the case may be every fortnight. The Agency shall state unequivocally whether they will collect the journals from the Publishers at their corporate office and subsequently deliver the same to Vivekananda Library through the courier, or by their staff, or by registered post; or the Agency will instruct the Publishers to supply the journals directly to us by post.

10. AIR MAIL SUPPLY:

Furnish the list of journals to be supplied by Air-mail/Air-speeded delivery **at no extra cost** with the quotation.

11. REMINDERS:

The Agent shall forward the complaints regarding non-receipt of issues as well as service-not-started cases to the Publishers by Fax/e-mail at their own cost immediately, but not later than one week from the date of complaints under intimation to the Librarian, Vivekananda Library, M. D. University Rohtak-124001

12. MISSING (UNSUPPLIED) ISSUES/ SERVICE-NOT-STARTED CASES:

The Agent shall replace the missing/unsupplied issues at their own cost, or refund costs there of on pro rata basis. The Agent shall also refund the subscription cost of all service-not-started cases in full. Time to complete the supply of foreign journals shall be **30th June of the next year**, In case the Subscription Agent requests for extension of period to complete the supply, The Librarian is authorized to allow to extend the period to complete the supply.

It may be noted that the photo/xerox copies of missing issues//unsupplied/service-not-started cases will be accepted in lieu of the originals only under the authorization of the Publishers or the Copyright Holders for which the Agent shall produce a proof. No authorization from the Indian Agent shall be accepted. Also state whether Xerox/photocopies of missing/unsupplied issues shall be supplied at reduced rates and if yes, reduction to what extent?

13. PRICE PROOF:

- i. The proforma invoice(s) shall be supported by the price-proofs with documents like publisher's catalogue, publishers' invoice or printed price, etc.
- ii. Subscription rates for Third World Countries shall be applicable.
- iii. If two or more journals, published by the same publisher, are subscribed, and there is a combined subscription for the same, the combined subscription rates shall be applicable.
- iv. The price will include supply of Title Page and Index, and special volumes and supplements whenever and whichever published by the publishers as part of the respective volumes of the journals.
- v. Charges not mentioned in the quotation shall not be paid.

14. SUPPLEMENTARY INVOICES:

Supplementary invoices which might be furnished by the Agent during the course of the year, shall be accepted provided they are supported by the price proofs. Supplementary invoice for one journal shall be accepted only once. Currency of the original and supplementary invoices shall always remain same.

15. SECURITY/EARNEST MONEY:

The security/earnest money equivalent to 5% (five percent) of one year's total subscription cost rounded off to nearest Rs.100.00 (Rs. hundred only) in the shape of "Deposit at Call or Fixed Deposit Receipt" drawn in the favour of the Finance Officer, M. D. University, Rohtak shall be furnished with the quotation failing which the quotation shall not be considered. The security/ earnest money in other shapes viz., Demand Draft/Pay Order/Cheque shall not be accepted. Earnest Money of all the bidders shall be returned immediately after the finalization of the Agent, while the same in case of the appointed Agent shall be returned after receipt of Bank Guarantee mentioned in the next Clause i.e. Clause 16.

16. BANK GUARANTEE (BG):

The Agent appointed for supply of journals shall furnish Bank Guarantee (BG)/any other guarantee to our satisfaction for Rs. 2.00 lakhs to cover the cost of missing/unsupplied issues and service-not-started cases. **The BG shall be valid upto 31st Dec. of the next year.** The BG shall be drawn in favour of the Finance Officer, M.D. University, Rohtak submitted with the first invoice to be submitted by the Agent for reimbursement failing which invoice shall not be admitted. This amount of BG shall be forfeited if your Agent fail to refund the outstanding dues within the stipulated period.

17. CANCELLATION OF ORDER:

The Librarian, Vivekananda Library, M. D. University, Rohtak reserves the right to cancel the order(s) for any journal without assigning any reason thereto before the remittance is made by the Agent to the Publisher(s).

18. SUPPLY OF SUBSCRIBER NUMBER ASSIGNED BY THE PUBLISHER TO THE SUBSCRIBER I.E. LIBRARY SUBSCRIBING THE JOURNALS:

The Subscriber Number allotted by the Publisher should be communicated to the Librarian, Vivekananda Library, M.D. University, Rohtak.

19. REPUTATION AND EXPERIENCE OF THE FIRM:

The supplier quoting the rates and other terms and conditions must have good reputation and at least five years experience in the subscription of foreign journals for Indian libraries. Firms with less than 200 lakhs Annual Turn Over w.r.t. foreign journal subscription will not be allowed to participate in the bid. The following documents/information must be furnished with the quotation:

- i. List of the Indian libraries subscribing foreign journals through your Agency.
- ii. Proof of supply foreign journals to Indian libraries during the last five years.
- iii. Documentary proof for the establishment of your subscription Agency under Shop Act or any other such Act or membership of All India Federation of the Associations of Booksellers and Distributors.
- iv. Annual Turn Over in respect of journal subscription and over all Turn Over of the Agency, separately.
- v. List of foreign publishers represented by the Agency in India as well as foreign publishers represented exclusively by you.
- vi. Proof of authorization given to your Agency by the Reserve Bank of India for transmission of subscription payment directly to the foreign publishers/suppliers.
- vii. State whether your Agency have its own office abroad, particularly in Europe or USA. If yes, give the address.
- viii. Copies of PAN/TAN and Income Tax clearance certificate.

20. RIGHT TO ACCEPT/REJECT THE QUOTATIONS:

The right to accept the quotations shall rest with the Committee constituted by the Vice-Chancellor. The Committee does not bind itself to accept the lowest quotation and reserve the right to reject any or all items of quotations without assigning any reason thereto. The Committee also reserves the right to accept quotations in part i.e. any item or any quantity and to reject it for the rest.

21. CERTIFICATE OF NON-DEBARMENT:

The Agent quoting the rates and other terms and conditions shall append a certificate that they have not been debarred/blacklisted for any reason/ period by any library of Central Govt Dept./State Govt Dept./University/Institute/College. If so, particulars of the same may be furnished.

22. AGREEMENT:

The Agent appointed for supply of journals shall enter into a binding agreement with the University Librarian on behalf of M.D.U., Rohtak for the execution of the order wherein all the obligations of both the parties shall be spelt out.

23. PENALTY:

In case, the Agent fails to execute the supply order on the agreed discount, and terms and conditions as contained, they shall be liable to such action as blacklisting, debarring from having any business with this University, forfeiture of earnest money/security, besides any other action as may be deemed proper by the University.

24. TERMS AND CONDITIONS PRINTED ON QUOTATION/INVOICE:

Terms and conditions printed on Quotation/Invoice of the Agency, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and acceptance of the order by the Agent shall be construed as their agreement to all the terms and conditions contained in the Agreement referred to under Clause 20 above.

25. INFORMATION/CLARIFICATION:

In case, any other information/clarification is required, please contact the Assistant Librarian (Periodicals) at telephone No.01262-393009 on any working days (Monday-Friday) from 9.00 a.m. to 5.00 p.m.

26. JURISDICTION:

The disputes, if any, shall be subject to jurisdiction of Rohtak Courts. Any other jurisdiction mentioned in the quotations/invoices shall be invalid and shall have no legal sanctity.

27. PAGINATION OF AND SIGNATURE ON QUOTATION:

Each page of the quotation/tender including annexures, if any, should be numbered and signed.

28. PARTNERSHIP DEED:

The quotee shall submit a copy of the registered partnership deed, if any, with the quotation/tender and the copy must be signed by all the partners.

29. DELCARATION:

The quotee shall append the following declaration with the quotation:

DECLARATION

I/We (Name) _____ do hereby solemnly affirm and declare that the facts stated in the Technical Bid No _____ dated _____ and Financial Bid No. _____ dated _____ are correct and true to the best of my/our knowledge and belief, and nothing has been concealed therein. In case of any concealment or misrepresentation detected at any stage, I/we will be liable to legal action under Section 182 and Section 415 read with Section 417 and 420 of Indian Penal Code as the case may be.

(Signature of the quotee)
Name

Place:
Date:

30. CHECK LIST:

The Check List as per Annexure-I must accompany the quotation.

31. EVALUATION OF TECHNICAL BID:

The Technical Bid will be evaluated as per Annexu

32. INCOMPLETE BIDS:

Incomplete quotations will be rejected straightway.

33. GENERAL:

Please go through the above terms & conditions carefully. The quotations must carry reply to each and every para of the term & conditions as above.

(Satish Kumar Malik)
Librarian

(ANNEXURE-1)

**MAHARSHI DAYANAND UNIVERSITY ROHTAK-124001(HARYANA)
VIVEKANANDA LIBRARY**

CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

1	Whether Technical Bid and Financial Bid, as described in Condition No.2 of the Tender Document is attached?	YES /No
2	Whether the Earnest Money/Security as prescribed in Condition No. 14 of the Tender Document is attached?	Yes /No
3	Whether the list of the Indian libraries subscribing foreign journals through the Agency as described in Condition No. 18 (i) of the Tender Document is attached?	Yes /No
4	Whether proof of supply of foreign journals to Indian libraries during the last five years as described in Condition No. 18 (ii) of the Tender Document is attached?	Yes /No
5	Whether documentary proof for the establishment of the Agency under Shop Act or any other such Act or membership of All India Federation of the Associations of Booksellers and Distributors as described in Condition No.18 (iii) of the Tender Document is attached?	Yes /No
6	Whether copy of Annual Turn Over in respect of journals subscription as described in Condition No. 18 (iv) of the Tender Document is attached?	Yes /No
7	Whether list of foreign publishers represented by the Agency in India as well as foreign publishers represented exclusively by the Agency as described in Condition No. 18 (v) of the Tender Document is attached?	Yes /No
8	Whether proof of authorization given to the Agency by the Reserve Bank of India for transmission of subscription payment directly to the foreign publishers/suppliers as described in Condition No. 18 (vi) of the Tender Document is attached?	Yes /No
9	Whether address of the Agency having own office abroad, particularly in Europe or USA as described in Condition No. 18 (vii) of the Tender Document is given?	Yes /No
10	Whether self-attested copies of PAN/TAN and latest Income Tax clearance certificate as described in Condition No.18 (viii) of the Tender Document is attached?	Yes /No
11	Whether certificate that the firm has not been blacklisted by any Central/State Govt. Office/PSU/University/Institution etc. as described in Condition No.18 (ix) of the Tender Document is attached ?	Yes /No
12	Whether the pagination and signature on each page as described in Condition No.26 of the Tender Document is enfaced?	Yes /No
13	Whether a copy of the registered partnership duly signed by all the partners as described in Condition No.27 of the Tender Document is attached?	Yes /No
14	Whether a copy of Declaration as described in Condition No. 28 of the Tender Document is attached?	Yes /No

(ANNEXURE-11)
MAHARSHI DAYANAND UNIVERSITY ROHTAK-124001(HARYANA)
VIVEKANANDA LIBRARY

PROFORMA FOR EVALUATION OF TECHNICAL BIDS

1	Name and complete address of the quote	Yes/No
2	Whether Technical Bid and Financial Bid, as described in Condition No.2 of the Tender Document is attached ?	Yes/No
3	.Whether the Earnest Mony/Securiety as prescribed in Condition No.14 of the Tender Document is attached ?	Yes/No
4	Whether the Agent fulfills the condition of 200 Lakhs Annual Turn Over as described in Condition No. 18 of the Tender Document.?	Yes/no
5	Whether the list of the Indian Libraries subscribing foreign journals through your Agency as described in condition No.18 (i) of the Tender Document is attached.?	Yes/No
6	Whether proof of supply foreign journals to Indian Libraries during the last five years as described in Condition No. 18 (ii) of the Tender Document is attached ?	Yes/No
7	Whether documentary proof for the establishment of Agency under Shop Act or any other such act Act or membership of All India Federation of the Associations of Booksellers and Distributors as described in Condition No.18 (iii) of the Tender Document is attached ?	Yes/No
8	Whether copy of Annual Turn Over in respect of journal subscription as described in Condition No.18 (iv) of the Tender Document is attached ?	Yes/No
9	Whether list of foreign publishers represented exclusively by the Agency in India as well as foreign publishers represented exclusively by the Agency as described in Condition No.18 (v) of the Tender Document is attached ?	Yes/No
10	Whether proof of authorization given to your Agency by the Reserve Bank of India for transmission of subscription payment directly to the foreign publishers/suppliers as described in Condition No.18 (vi) of the Tender Document is attached ?	Yes/No
11	Whether address of your Agency having own office abroad, particularly in Europe or USA as described in the Condition No. 18 (vii) of the Tender Document is given ?	Yes/No
12	Whether self-attested copies of PAN/TAN and latest Income Tax clearance certificate as described in Condition No. 18 (viii) of the Tender Document is attached ?	Yes/No
13	Whether certificate that the firm has not been blacklisted by any Central/State Govt. Office/PSU/University/Institution etc. as described in Condition No. 18 (ix) of the Tender Document is attached ?	Yes/No
14	Whether the pagination and signature on each page as described in Condition No. 26 of the Tender Document is enfaced ?	Yes/No
15	Whether a copy of the registered partnership duly signed by all the partners as described in Condition No.27 of the Tender Document is attached ?	Yes/No
16	Whether a copy of Declaration as described in Condition No.28 of the Tender Document is attached ?	Yes/No

